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Minutes, College of Arts & Sciences Faculty Meeting, March 8, 1954

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MINUTES OF THE FACULTY 1953-54

The seventh meeting of the Rollins College Faculty was held at 4:30 P. M. on Monday, March 8th, in the Morse Gallery of Art with the following members present: Mr. McKean, Mr. Bailey, Mrs. Campbell, Mr. Carroll, Mr. Carter, Mr. Darrah, Miss Day, Mrs. Dean, Mr. Dorsett, Miss Drinkwater, Mr. Evans, Mr. Fort, Mr. Fraser, Mrs. Graham, Mrs. Grand, Mr. Greenfield, Mr. Greenhut, Mr. Hanna, Mrs. Hansen, Mrs. Henderson, Mr. Johnson, Mr. Jones, Mrs. Kelly, Miss Koehler, Mrs. Magoun, Mr. Mendell, Mr. Minor, Miss Ortmayer, Miss Packham, Miss Peterson, Mr. Rich, Mr. Robbins, Mr. Ross, Mr. Russell, Mr. Saute', Miss Shor, Mr. Smith, Mr. Stock, Mr. Stone, Mr. Suter, Mr. Tasker, Mrs. Taylor, Mr. Thomas, Mr. Thompson, Mr. Tiedtke, Mr. Vestal, Mr. Walker, Mr. Wilson, Mr. Wolff.

Mr. Walker called the meeting to order. On motion of Mr. Jones, it was voted to approve the minutes of the previous meetings as distributed.

Mr. Walker reported on the distribution of grades in the courses taught at the air bases and pointed out that the standard of work was holding closely to that on the campus.

Mr. Walker asked Mr. Stone to present a report from the Self-Study Committee on Aims, Advisement, and Curriculum.

Mr. Stone reminded the faculty of the personnel of this committee. Before presenting the Committee's report he moved the adoption of the following recommendation which the Committee had approved unanimously:

"Recommendations from the Self-Study Committee on Aims, Advising, and Curriculum may involve modifications in the fundamental academic principles and practices of the College. The Committee believes that these changes should take effect only if they meet with the approval of a large majority of the faculty. The Committee therefore recommends that adoption of recommendations from the Self-Study Committee on Aims, Advising, and Curriculum shall be by the affirmative vote of 3/4 of the members of the faculty present and voting."

Motion was seconded by Mr. Saute' and carried unanimously.

Mr. Stone then presented the following recommendation to the faculty from the Committee:

"Plan for Academic Advising in the Lower Division"

1. Academic advising in the Lower Division will be handled by a small number of advisers. The Committee suggests six.
2. It is recommended that adjustment be made in salary or teaching load to compensate for the time spent in advising.
3. The Lower Division Adviser will be responsible for the academic advising of the student while he is in the Lower Division, except that the Major Professor will supervise the planning of the Upper Division program.
4. While the responsibility of these advisers is primarily academic advising, both they, and the faculty as a whole, will of course continue with the informal social and personal advising more naturally associated with the professors the student sees regularly in class.
5. Each adviser will devote an average of 10 hours per week to the advising program. This time will be devoted chiefly to conferences with students. It is estimated that the student will be able to have three or four conferences per term with his

adviser. Some of the advisers' time will be used in conferences among advisers, study of students' records, etc.

6. Secretarial assistance should be provided to handle details in scheduling conferences, completing forms, filing and abstracting records, etc.
7. Academic advisers will be appointed for a term of one year by the President, upon recommendation of a faculty committee made up of the Dean, the Registrar, and the members of the Advisory Committee. It should be specifically understood that the members of the Advisory Committee are not to be excluded from consideration for appointment as advisers. Advisers are to be selected from among those members of the faculty both interested in serving, and deemed most qualified for appointment. Reappointment would be considered normal."

Mr. Stone moved the adoption of this report. Motion seconded. Discussion followed on the advisability of limiting the number of advisers to six. Mr. Fort moved, as amendment, that not six, but eighteen faculty members be chosen to serve as advisers. Seconded by Mr. Jones. Mr. Stone moved as an amendment to Mr. Fort's amendment that it be up to the President to use discretion in selecting the number of advisers to meet the needs of the Lower Division situation. This amendment was carried.

Mr. Mendell then moved as an amendment to (7) that reappointment would be considered normal but at least one member would be replaced each year. As an amendment to Mr. Mendell's motion, Mr. Walker moved that reappointment of advisers would be possible with due consideration of rotation of the membership of the group. Seconded by Mr. Stone. Amendment carried.

Mr. Russell moved that (2) be amended by deleting "in salary or teaching load" and adding "in teaching load or committee assignments". Seconded by Mr. Greenfield. As a substitute amendment, Mr. Walker moved that (2) be amended by deleting "in salary or teaching load". Accepted by Mr. Russell and Mr. Greenfield. Amendment carried.

It was then voted to adopt the amended report.

Meeting adjourned at 6:05 P. M.

Dorothy I. Koehler
Secretary

(Please report in writing any corrections to the Secretary.)

PROPOSED CHANGES FOR PANHELLENIC RUSH WEEK

1954-1955

The Panhellenic Constitution states that rushing rules shall be adopted in the Winter Term of each year, and after approval by the Faculty, shall be the rushing rules for the next college year.

This proposal has been adopted by the Panhellenic Council. The Student-Faculty Committee has approved and recommends the adoption of the following:

Schedule for Rushing

Sunday	September 26	College Orientation
Monday	September 27	College Orientation
Tuesday	September 28	College Orientation
Wednesday	September 29	Panhellenic Coffee - 7:30 P. M.
Thursday	September 30	Get Acquainted Open Houses
Friday	October 1	Get Acquainted Open Houses - Classes Begin
Saturday	October 2	Get Acquainted Open Houses
Sunday	October 3	Rushing - Informal dormitory visits
Monday	October 4	Rushing - between 4:00 and 8:00 P. M.
Tuesday	October 5	Rushing - between 4:00 and 8:00 P. M.
Wednesday	October 6	Rushing - between 4:00 and 8:00 P. M.
Thursday	October 7	Rushing - between 4:00 and 8:00 P. M.
Friday	October 8	Rushing - between 4:00 and 8:00 P. M.
Saturday	October 9	Rushing - between 4:00 and 8:00 P. M.
Sunday	October 10	Rushing - between 4:00 and 8:00 P. M.
Monday	October 11	Rushing - between 4:00 and 8:00 P. M.
Tuesday	October 12	Rushing - between 4:00 and 8:00 P. M.
Wednesday	October 13	Rushing - between 4:00 and 8:00 P. M.
Thursday	October 14	Formal Parties
Friday	October 15	Formal Parties
Saturday	October 16	Formal Parties
Sunday	October 17	Pledge Day

This plan would involve only 14 class days and shorten the rushing period by one week. Last year the rushing period involved 20 class days.

March 8, 1954